



Microsoft Teams

Microsoft Teams is a chat-based workspace that allows teams to work together within a hub to enhance collaboration and teamwork.

MS Teams gives Office 365 users a space to integrate and use a range of tools and apps when working on a specific project or job. Within one window, users can engage in chat conversations, upload files and share meeting notes.

WHAT CAN YOU DO WITH TEAMS?

- ✓ View calendars and meetings from Outlook on Teams
- ✓ Create, share, edit and find content from SharePoint, OneDrive & OneNote
- ✓ Call, instant message and video conference capabilities
- ✓ Use @ to tag a specific user, send GIFs and emojis
- ✓ Keep updated on groups and channels with real-time notifications
- ✓ Integrate MS Planner and have objectives, goals & checklists
- ✓ Integrate with 3rd party tools like Trello and Excel
- ✓ Record meetings and download transcripts



“BREMMAR

Working hard to make
your work easier



KEY BENEFITS OF TEAMS

- ✓ One centralised hub that combines people, conversations, content, files & other apps
- ✓ Video-conference, instant message, calls capabilities
- ✓ Integration with SharePoint, OneDrive, OneNote, Planner, Skype & MS Office
- ✓ Enterprise security & compliance
- ✓ Azure Active Directory integration
- ✓ No extra cost to Microsoft 365 users
- ✓ Easy to use and fun!

GET STARTED WITH TEAMS

Get a hub for teamwork where you can chat, hold meetings, and share files and apps. Connect your people to their content with file storage and sharing, cloud note-taking and planning tools.



[VIEW OUR COLLABORATION ESSENTIALS PACKAGE HERE!](#)

We're here to help!

We are Microsoft Gold Cloud Productivity Partners, experts in remote working initiatives and digital collaboration processes. We can help you and your team enable critical applications in the cloud to get you ready for remote working.



“Let’s talk.

Brenton Harris
Managing Director

08 9207 5001
brenton@bremmar.com.au”



“BREMMAR

Working hard to make
your work easier